



GIRVAN COMMUNITY GARDEN MINUTES

Meeting Title:	Directors Meeting
Date Time	7 th November 2023 at 19:00
Location:	Cabin, GCG
Chairperson	Laura Gilillan
Minutes By:	Chris Campbell

Present:	Chris Campbell, Laura Gillilan, Kenneth McDonald, Jim Flynn	Julie Campbell, Jim McClymont
Apologies:	Ward Higgins, Christine McLeish, Kevin Gillilan	

		Action
1.	Apologies As above	
2.	Events Review: No events to review	
3.	<p>Event Planning:</p> <p>Xmas Fayre 7 stall holders have paid their fees. Chris will run a tasting stall and GCG will have a stall too. 9 stalls in total.</p> <p>New Year Possibility of GCG hosting the last installation on the Strandline. Participants would finish the tour in the garden then exchange their feedback form for a refreshment at the cabin. We would also approach some musicians to play a session in the dome. Times would be from 5.30 – 8.30pm. Proposal with CragArts, awaiting their reply. First Footing will be in the Dome on January 1st from 2pm – 6pm with some live music and BYOB. Chris to arrange.</p> <p>Xmas night out We decided that Directors and staff would go out for a meal at Austins. Jim will try and book any of the following 3 dates in order of priority: Dec 16th; Dec 9th; Dec 22nd. A budget of £500 has been allocated to the night out. We also agreed to host a volunteers evening on Fri Dec 29th from 4pm with alcohol, food and live music. Chris to arrange.</p>	<p>Julie</p> <p>Jim</p> <p>Chris</p>
4.	Minutes of Last Meeting: Minutes of October meeting: Proposed by Laura, Seconded by Kenny.	
5.	Matters arising and action points: Stall holders all paid. Still awaiting Land Energy Flyers. Will possibly get them in the Spring. Cosy Spaces now advertised. Decided to hold back on buying the Outbacker/Stadler as the proposed location isn't safe. We will reconsider.	Laura

	<p>Pergola kit and Solar power kit have been delivered. Pergola to be built after Nov 26th. Kenny and Kevin to manage. Jim and Julie to prep the area behind the existing pergola.</p> <p>Solar Fan and Insulation have been purchased and ordered. Awaiting delivery.</p> <p>Broadband will be installed on November 14th between 1pm and 6pm. Chris will go to the garden after Jim and Julie finish at the Green Gym. Chris to arrange power with Zanne.</p> <p>Chris attended the Community Exchange and met with a lady who runs a Social Enterprise Chamber in the Borders. Chris will speak to her about best model for GCG going forward.</p> <p>Julie has contacted NHS but had no reply.</p> <p>Chris provided Kenny with GCG coordinates. Kenny to pursue standpipe installation with Scottish Water. Chris to enquire with SAC on previous pipes layout of the site.</p> <p>Buckets picked up and delivered back to Biosphere Bikes.</p> <p>OSCR accounts progressing but not finalised yet. Deadline of Nov 30th. Chris to ensure deadline is met.</p>	<p>Jim/Julie</p> <p>Chris</p> <p>Chris</p> <p>Chris</p> <p>Chris</p>
6.	<p>Employees Report:</p> <p>Awaiting notification of amount of Annual Leave taken/available from Chris. Agreed to stop for Winter break on Tuesday 19th Dec until Tuesday 16th January. Chris will provide details of Annual Leave to Jim/Julie.</p>	Chris
7.	<p>Garden Maintenance:</p> <p>Chris to buy a tarp to cover the chairs/tables stored away behind the toilet.</p>	Chris
8.	<p>Funding:</p> <p>ARIA:</p> <p>First Aria payment has been received. We have decided to drawdown the remaining funding once everything has been installed. Solar Power system will be installed on Saturday 18th November. James Cadle has volunteered his time for the installation. Ian Irvine will fit the panels on Friday 17th November. Chris to oversee this work. Kenny to try and charge all of the batteries. Priority given to new batteries to ensure they have a full charge before they are connected up.</p> <p>The VASA 24/25 round of funding will be a smaller pot for previously successful applicants like us. Chris is preparing a bid between £16 – 19k which will focus largely on staff wages. A report on the previous 2 years of funding will also need to be submitted. Chris has completed this. Cosy Spaces will now be Chatty Spaces and we will apply for the Sunday Community Café to become the Chatty Space. Funding will mainly cover staff wages. Application will be for approx. £5k. Deadline for applications has been extended to November 23rd.</p> <p>There is a round of Local Planning Partnership (LPP) Participatory Budgeting coming but deadline for initial application is Friday 10th November. All agreed to apply to run a Health and Well Being weekend in the summer. Max application is £3k. Chris to submit the application by November 10th.</p>	<p>Chris</p> <p>Kenny</p> <p>Chris</p>
9.	<p>Secretary's Report:</p> <p>Chris read out some correspondence. Possibility of a volunteer intern placement coming from Glasgow University. Board agreed to a trial period. Chris to correspond with University contact and update at the next meeting.</p>	Chris
10.	<p>Treasurer's Report:</p> <p>£34K + in bank account. A few advance payments made for ARIA</p>	

	funded items. Estimated possible unrestricted funds of £20k.	
11.	AOCB: Julie would like to revamp some of the info on our website as a lot of it is out of date. Julie and Chris to arrange a meeting with Paul Smart to suggest the changes. Facebook is up to date..	Chris/Julie
12.	Date of Next Meeting: 5th December 2023 , 7pm, Cabin	