



GIRVAN COMMUNITY GARDEN MINUTES

Meeting Title:	Directors Meeting
Date Time	16 th April 2024 at 19:00
Location:	Cabin, GCG
Chairperson	Laura Gilillan
Minutes By:	Chris Campbell

Present:	Chris Campbell, Kenneth McDonald, Jim Flynn, Kevin Gilillan, Laura Gilillan	Julie Campbell Jim McClymont
Apologies:	Christine McLeish, Ward Higgins	

		Action
1.	Apologies As above	
2.	<p>Events Review:</p> <p>Piano Festival: We now own an electric piano and the performers liked it. With appropriate notice we can set it up on Sundays in the dome. Everyone that attended the Piano festival enjoyed it. Both piano players were well received as was the jazz band. Chris to send Ron an invoice to underwrite the costs, that are fairly low. This will be the last time that this event will be free.</p> <p>Easter Weekend</p> <p>March 30th Easter Saturday The cider tasting went very well. All the cider and apple gin went. The cider was very well received. The wines weren't so good though and the apple gins all went too. We received donations of around £180.</p> <p>March 31st Easter Sunday The Easter Egg hunt was run by Laura and went very well with no stresses and a steady flow of people.</p> <p>Ellen's 60th party There was a concern about the weather but the weather on the day turned out better than expected. There was an electric trip which was caused by an extra circuit of lighting. To address this at the Folk Festival weekend, we will switch the bar fridges off from 7pm. They can go back on at the end of the night (overnight). All the leftover drinks became the donation.</p>	Chris
3.	<p>Event Planning:</p> <p>1st Birthday Party, April 20th, 1pm – 5pm Booking for Finlay Campbell, previous neighbour, for baby's first birthday. BYOB set up at bar area. Julie to liaise with Finlay regarding kitchen set up for food. A Felting workshop has been booked to take place on Saturday April 27th from 1pm – 4pm. Agreed donation suggested of £30. Julie to liaise.</p>	Julie

	<p>Folk in the Garden All bands are booked. Wristbands have been purchased but Chris thinks he will need to purchase some more. Mic stand and Mic gaurds still to be purchased for the PA. Sound Engineers booked. Band specs have all been forwarded. Karefolky musicians have been booked and briefed. Tickets for Sunday sold out in 18 hours. 240 have been sold for Saturday. Senga and a friend will operate the Front Gate on the Saturday and Julie and Teresa will operate on the Sunday. The Steward will be stationed there until 6.30pm. Chris will send Kenny the Eventbrite attendance sheets to print before the Friday. There will also be a Guest list and a Crew/Performers list at the Front Gate. Different coloured wristbands will be used for each day. Julie has arranged the kitchen volunteers and the pots of food for each day. Jim will coordinate them on the Sunday when Julie is at the Front Gate. Chris will print food vouchers for the appropriate personnel (not the performers). These can be given out at the Front Gate. Randy and Shona Quick will make and distribute the Chilli on both days from 3.30pm/4pm (25 tins on each day). We agreed a price of £2.50 per serving and serve it with a wrap. Randy has everything that he needs. We will supply him with a cannister of gas and give him one of the card reading machines. The wifi booster has now been installed at the bar area. The Bar will operate with a Card reading machine as will the kitchen. Chris will pitch the canvass covering and the other Stretch tent on the Friday. Children under 14 can go in free but must remain with responsible adults. Purchasing has begun for the Bar stock. Bar staff rotas to be drawn up. Kenny to get the floats and plenty of change. Laura and Corrine to do the early shift on Saturday (12.45pm – 4.30pm) with Clare, Jim Flynn and Chris. Ross, Chris, Rica and Clare will do from 4.30pm – 8pm. On the Sunday, Clare, Rica, Ross, Paul Brighton and Chris will do the Early shift with Faye replacing Ross and Paul Brighton for the Late shift. We will still need one more person for the Late shift as that will be the busiest time of the weekend. Toilets are booked to arrive on the Friday – 5 cubicles and 1 urinal. We will build the partition prior to their arrival. Ensure we receive adequate amounts of toilet rolls and napkins. Gazebo/covering will be required for the Front Gate. Julie/Jim/Kenny/Kevin to fix before the Saturday. Chris to send Kenny the full list of receipts ahead of the Friday. Chris to source a second SIA badged steward. Kenny and Kevin will do a glass bin bottle run on Sunday morning. Kevin will bring another bottle bin. Jim/Julie to give Kenny a soft drinks list for CostCo. Kenny to purchase.</p> <p>The Mad Hatter’s Afternoon Tea Party and the next Whisky Tasting Social, these events will be discussed at the next meeting in May.</p>	<p>Chris</p> <p>Chris</p> <p>Chris</p> <p>Kenny</p> <p>Chris</p> <p>Kenny</p> <p>Jim/Ward</p> <p>Julie/Jim/Kenny /Kevin Chris Kenny/Kevin</p> <p>Jim/Julie/Kenny</p>
4.	<p>Minutes of Last Meeting: Minutes of December meeting: Proposed by Jim Flynn, Seconded by Kevin Gilillan.</p>	
5.	<p>Matters arising and action points: Chris still to purchase 2 x sets of headphones to use with the headsets. Piano will be moved to car park area. Skip has been removed. Grants volunteers will be back in June. Jim to create a list of jobs for them.</p>	<p>Chris</p> <p>Jim/Julie/Ward</p> <p>Jim</p>

	<p>Chris has sent a job spec to VASA. No word back yet.</p> <p>ARIA inspection has taken place and we have received the final payment.</p> <p>Cruise ship will be landing around 100 tourists at Girvan Harbour over 3 dates in April May and June. We will make up a flyer for their excursion officer and run a garden tour, tea cake coffee etc and run a Tasting session.</p>	Chris Kenny
6.	<p>Employees Report:</p> <p>Jim and Julie to work 2 extra days of 4/5 hours to catch up with all the priority jobs that need done before the Folk weekend.</p> <p>Chris has confirmed a 50p per hour wage rise in line with the cost of living.</p>	
7.	<p>Garden Maintenance:</p> <p>Chris asked if the Dry Stone Dyking could finish by 3.30pm on May 18th. Laura would like to attend the training. Julie/Jim to communicate with Linda.</p> <p>Tomatoes to be planted in polytunnel.</p>	Julie/Jim Jim
8.	<p>Funding:</p> <p>VASA evaluation from 2023/24 now due. Chris to pull together.</p> <p>No other funding being sought at the moment.</p>	Chris
9.	<p>Secretary's Report:</p> <p>Chairperson from one of our funders (HSCP) would like to visit the garden on Tuesday April 30th around 1pm. Jim/Julie to meet. Chris may attend. Tea, coffee, cake to be provided.</p>	
10.	<p>Treasurer's Report:</p> <p>£52K + in bank account. This includes the VASA funding for 2024/25.</p> <p>Fortnightly banking approx. £400.</p>	
11.	<p>Social Media and Website</p> <p>Chris still to liaise with Paul about streamlining the website.</p> <p>Julie and Jennifer have set up a GCG YouTube page. Jennifer will upload our videos. Link to be circulated to Directors and volunteers.</p>	Chris Julie
12.	<p>AOCB:</p> <p>Julie to buy Joining kits for the pergola water barrels.</p> <p>Kenny has heard back from Scottish Water. They are happy to install and connect Mains water but we will have to dig a trench.</p> <p>Chris to source a map to show the possible boundaries and give to Kenny to continue the enquiry with Scottish Water.</p> <p>Guest list to be made up for Folk weekend. Everyone (non Director/volunteer) that has given donated their time/skills over the past year; all the neighbours; to be invited to attend as a guest on Saturday. Directors are also permitted 1 guest each on either day. Names must be submitted to Chris asap to be included in the printing.</p> <p>Discussion took place around the price of the drinks at the bar. Concern had been raised at the Piano Festival that the price of wine and Prosecco was too expensive. Chris explained that, where possible, he tries to make 100% profit on all stock. Wine and Prosecco do not return 100%. However, if Kenny can get Prosecco at £6 per bottle, the price can remain at £3 per glass. This year we are trying to replicate a price list that is closer to local bars.</p>	Julie Chris Kenny All Chris/Kenny Kenny
13.	<p>Date of Next Meeting: 7th May 2024 , 7pm, Cabin</p>	